



ACCOMPLISHMENT REPORT ~ 2005 ARBOR DAY GRANT PROGRAM

GRANTEE COMMUNITY: _____

CONTACT PERSON: _____

1. What was the actual date of your Arbor Day celebration?

2. Please give a breakdown of all cash expenditures paid by city.

(Also enclose paid receipts with check numbers for the expenses you want reimbursed—up to \$150.)

	Product / Service	Quantity	\$ Amount
1.			
2.			
3.			
4.			
5.			

3. Please list the amount & value of all donated activities for your celebration. Include donated plant material, supplies, equipment & labor. (Labor includes planning meetings, program people & planting site preparation.)

	Donated Activity / Product	Amount	Value in \$
1.			
2.			
3.			
4.			
5.			

Be sure you have records on file to substantiate your minimum 35% match. A minimum of \$52.50 in cash and/or in-kind donations is required.

To be reimbursed this form must be submitted to IDL by June 30, 2005.

4. How many people were involved in your celebration?

5. How many and what kind(s) of tree(s) did you plant?

(Make sure the cost of these trees is shown in the cost accounting sections above.)

Number of Trees?	Type of Tree?

6. Who has the responsibility to water and care for the tree(s)?

7. Please list anything else you would like us to know about your celebration and share any unique activities that occurred at your celebration. Your celebration may be highlighted in the "Idaho Community Trees" newsletter and on IDL's Community Forestry webpage.

Signature of Contact Person: _____

Please include any newspaper clippings, handouts or other material you used in your ARBOR DAY celebration.

KEEP UP THE GOOD WORK!



Return this form & attachments to:

*Community Forestry Coordinator, 3780 Industrial Avenue, S.
Coeur d'Alene, ID 83815 or Fax to: (208) 769-1524*

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